

**SMART
Screen
Information**



**St. Lawrence
College**

This manual contains pertinent information about the SMART technologies Smart Screens located on campus.

May 2019

Smart Screen Information

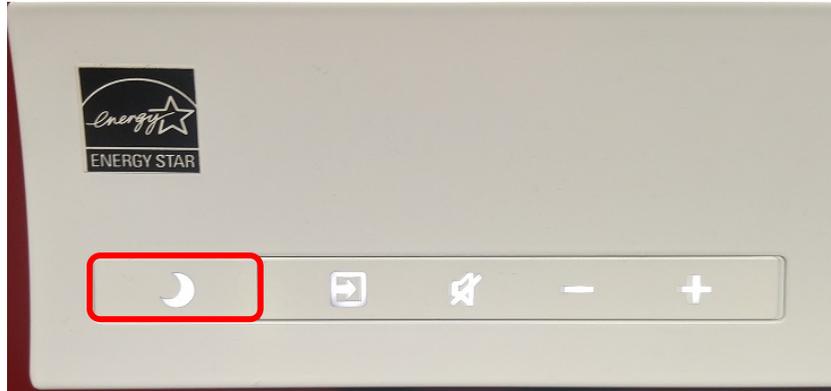
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Smart Screen Information

Activate Smart Screen

To activate the Smart Screen, you will need to press the power button that appears like a moon shape.



To Enable Sleep mode

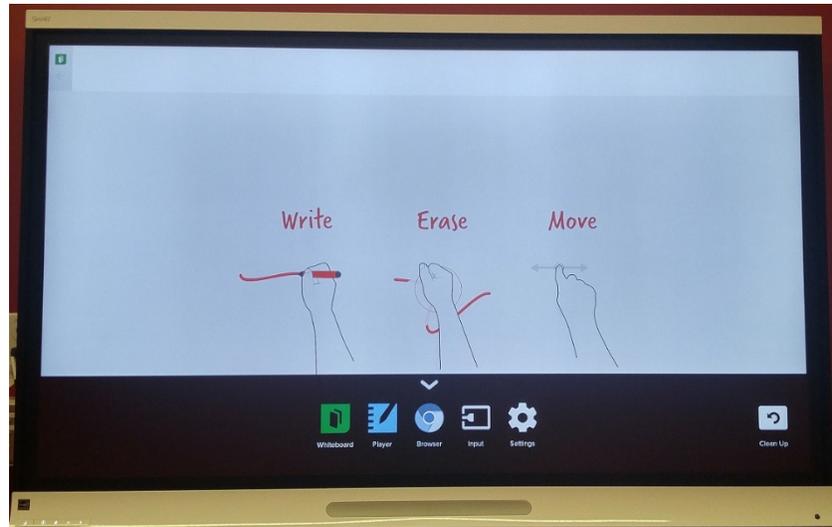
When you are done using the SMART Technologies screen, press the power button, in the shape of a moon, twice.



Smart Screen Information

Opening Whiteboard

To open the Whiteboard application, activate the SMART screen. (For instructions seen page 3.)



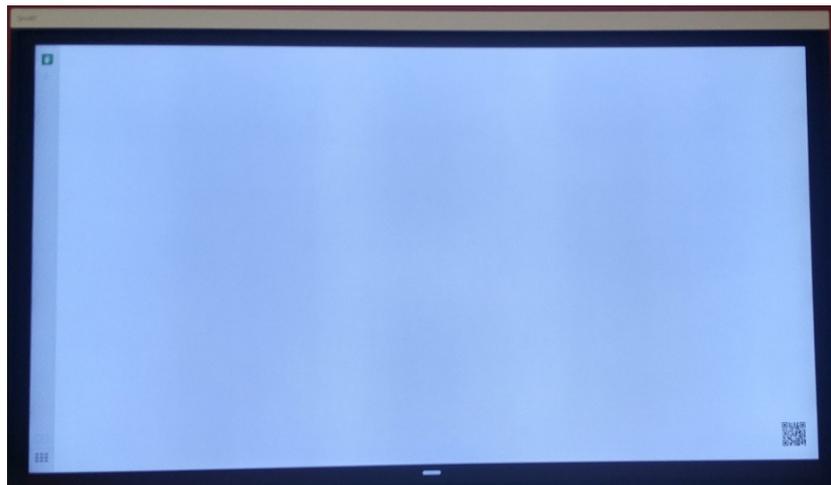
At the bottom of the screen you will see the Applications Menu. If you do not see the Applications Menu tap the white line.



Next tap the Whiteboard icon in the Applications Menu.

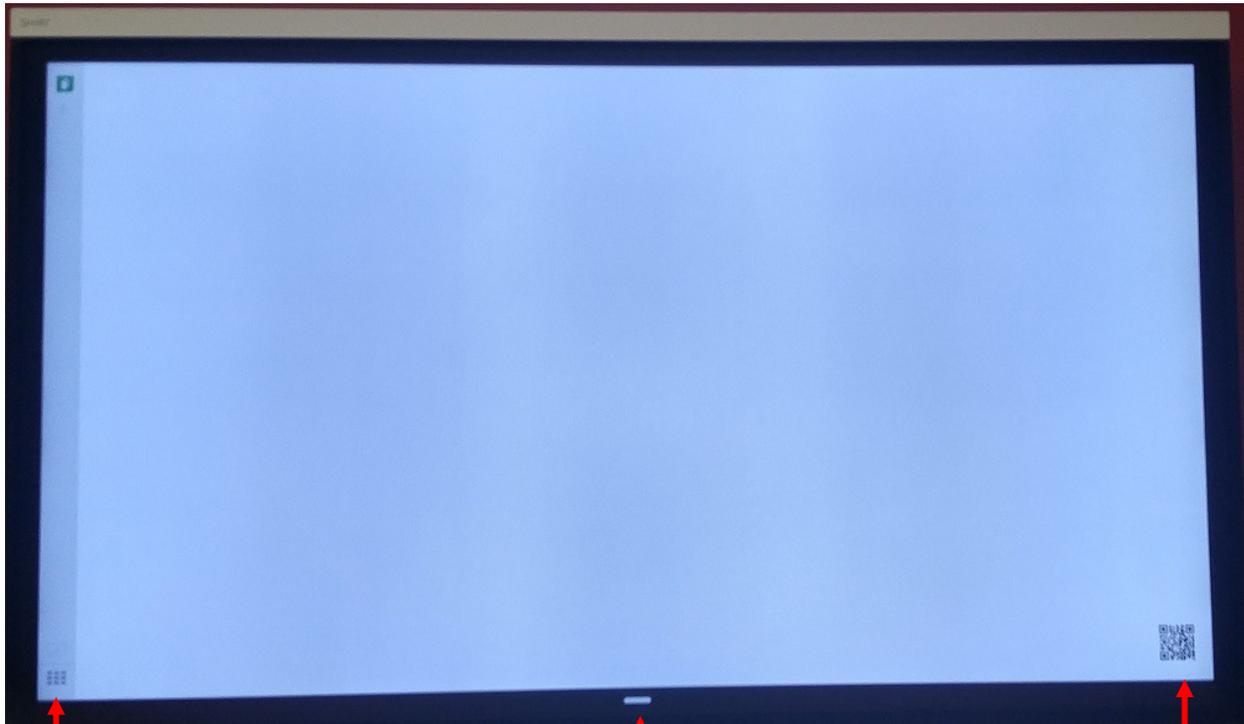


This will then load the Whiteboard application.



Smart Screen Information

In the Whiteboard application below is a map of buttons.



This is the Whiteboard menu. Here you will be able to see stored visuals from the Whiteboard. Please remember to clear the data when you are finished

This is the Applications menu. Clicking this will open the menu of applications to switch back and forth between the web browser and the Whiteboard.

This is the QR Code for the Whiteboard. To use, you will need the Smart KAPP application. This will allow you to save data to your device and use multiple devices when working on the Whiteboard.

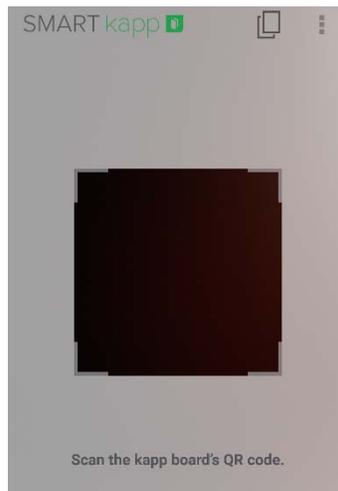
Smart Screen Information

Connecting to Whiteboard- APP

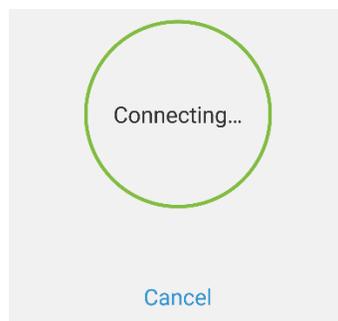
You will need to install the SMART KAPP application on to your mobile device before being able to access the Whiteboard on your mobile device.



When you open the application, you will be brought to a QR code reader. Please remember to have your Bluetooth active.

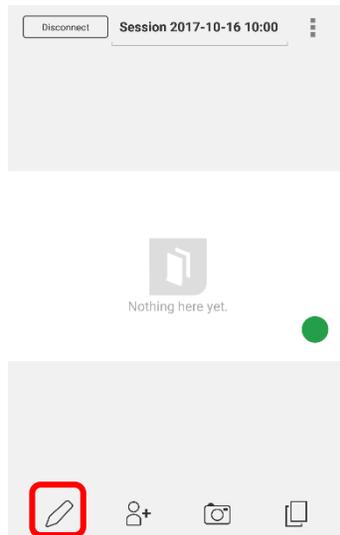


You will then see a connecting screen.

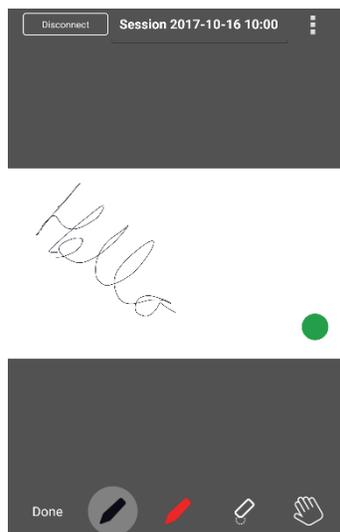


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You will then see an onscreen display of the Whiteboard.



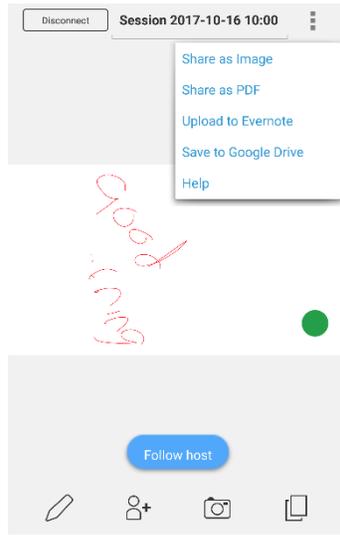
By clicking the pencil icon, you will then be able to modify the Whiteboard screen



Using the buttons on the bottom of the screen, you can change between a black pen, red pen, eraser, and hand symbol to move the screen to the left and right. Clicking done will give control to another user.

Once you have finished making edits, click done. This will bring you back to the starting page with your images now on screen. In the top right corner you will find a menu button with options to Share as image, Share as PDF, upload to Evernote, save to google drive, and help.

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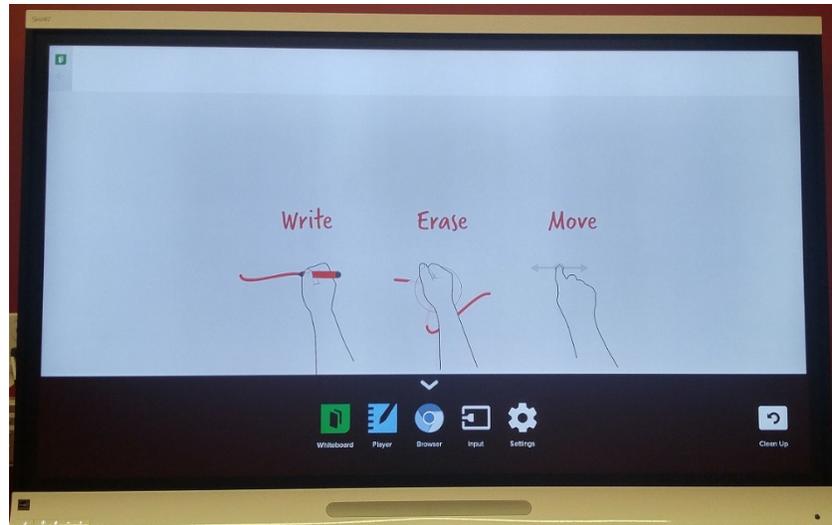


When you are done, click Disconnect in the top left corner. This will disconnect you from the screen and return you to your phones main screen.

Smart Screen Information

Accessing the Web Browser

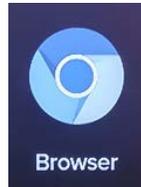
To open the Browser application, activate the SMART screen. (For instructions see page 3.)



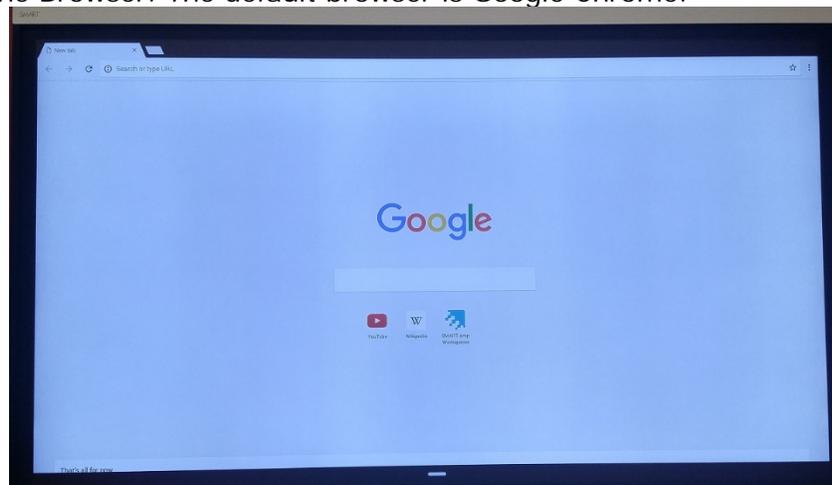
At the bottom of the screen you will see the Applications Menu. If you do not see the Applications Menu tap the white line.



Next tap the Browser icon in the Applications Menu.



This will load the Browser. The default browser is Google Chrome.



To type a web address, click the address bar and an onscreen keyboard will display.

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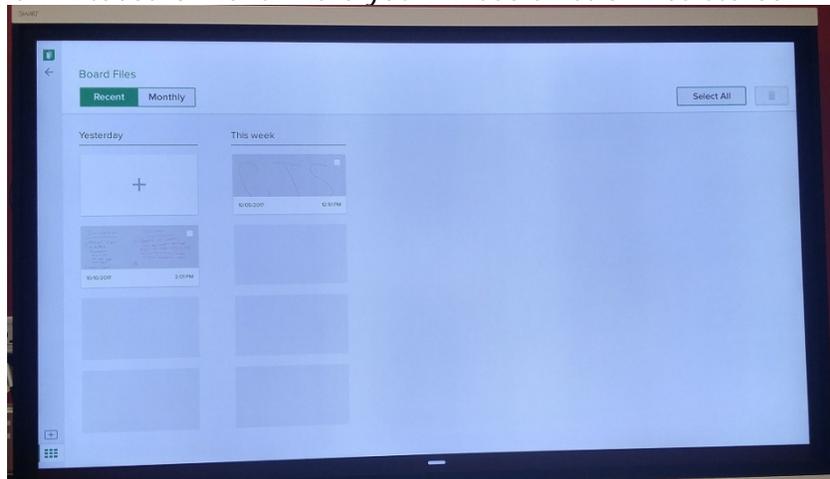
Clearing the Whiteboard

Please note: It is suggested that you clear the whiteboard after each use.

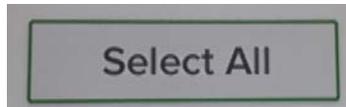
To clear the Whiteboard, after each use tap the Whiteboard menu button in the bottom Left corner.



This will load the Whiteboard menu. Here you will see a list of files stored.



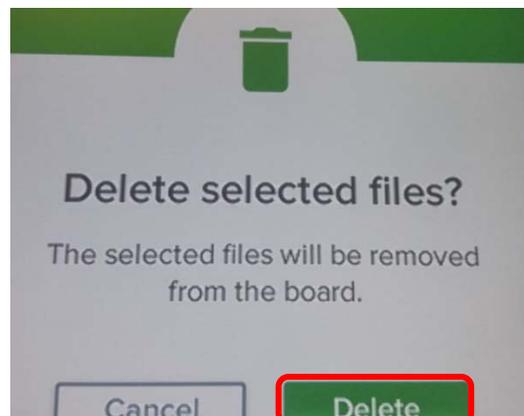
In the top right corner, you will see a button to Select All.



This will then select all the Whiteboard files. Tap the delete button.



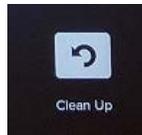
You will then be asked to confirm the deletion of files. To complete the deletion, select Delete.



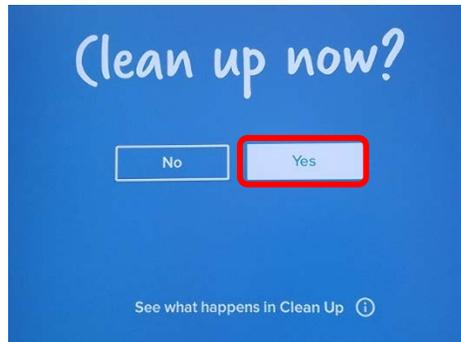
Smart Screen Information

Clear Session Memory

To clear the session memory after each use, click the Clean Up option on the Applications Menu.



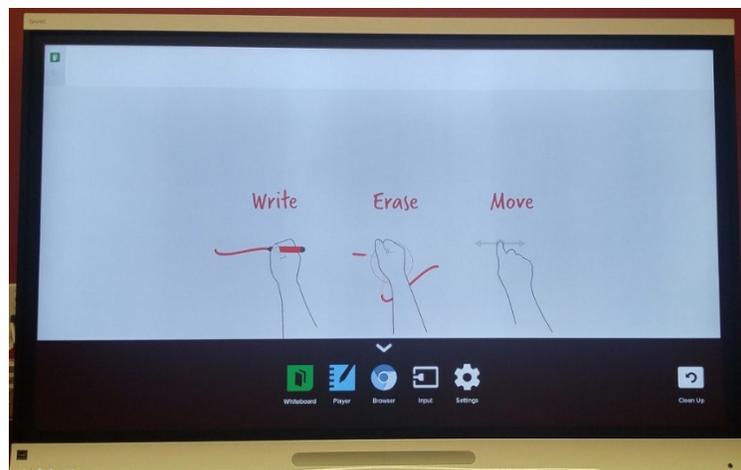
This will load the confirmation page. On the confirmation page, click Yes



This will then load the progress page.



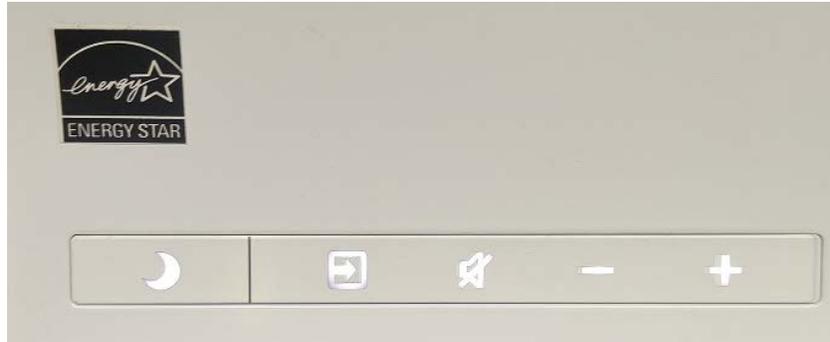
Once done, you will be brought back to the Main screen



Smart Screen Information

To Use Desktop Computer

You will first need to power on the computer located behind the screen on the right-hand side. You will then need to change the input for the screen. To do this click the Box and Arrow button on the bottom left corner of the screen.



This will then open the input menu. To navigate to the other inputs, you will press the Box and Arrow button until the option desired is highlighted. The desktop computer will be DisplayPort option.



This will then load to the log in screen of the computer, where you will need to log in to your SLC.me account. This will then load your student account and open to the desktop. Please remember to save all files to your H: Drive.

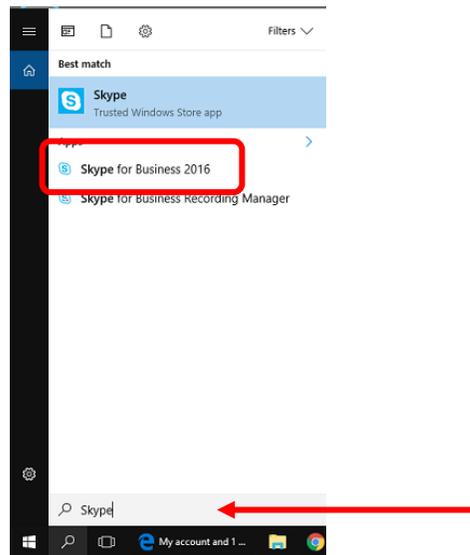


Smart Screen Information

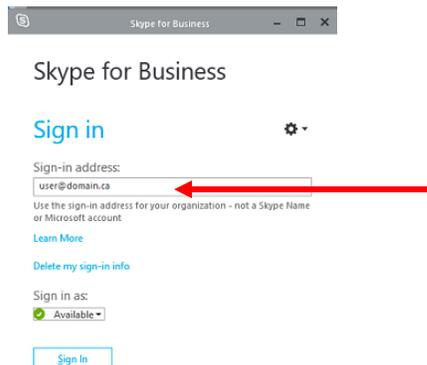
Using Skype

To use skype, you will need to change the screens input to the desktop computer. Please see "to use desktop computer" section (p. 8) for further instructions.

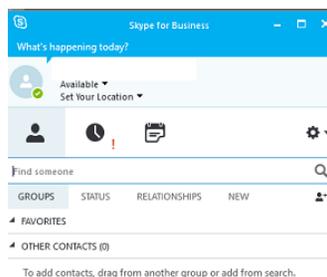
Once logged in to your account, you will need to navigate to the Start menu. By clicking the magnifying glass beside the Start menu you will be able to search for Skype. You will want to select "Skype for Business 2016".



You will then be brought to the log in screen. Please remember to use your full email address. (Username@Student.sl.on.ca)



You will then be signed into your account.



Smart Screen Information

Connecting a personal computer

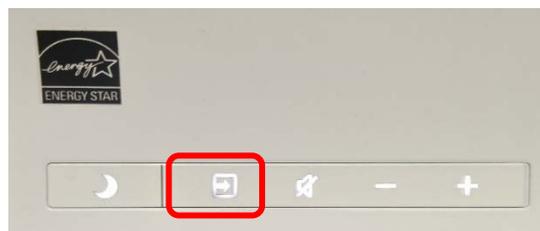
To connect a personal computer to the Smart screen, you will require a cable compatible with your device. For connecting, please see the front desk staff for HDMI cable and dongle with other video ports. Please do not touch the cables connected to the Screen. Also note which connection you use; each connection is labeled for you.



If using the connection dongle, connect the HDMI port to the input panel, and use the appropriate connection for your device. Please note: 1) you can use also the HDMI cable provided by the college 2) you will need to connect the dongle to the HDMI cable.



Once you have your device connected, please ensure that your device is powered on. Then click the Box and Arrow button on the bottom left corner of the screen.



This will open the input menu. You will need to press the Box and Arrow button to change to the input that you require for your device. This will be HDMI 1 or 2 depending on the input used on the panel.

